

**CSPD 300 PHOTOSHOP I**

SEP 17–DEC 10, 2019 | BROWN CENTER, ROOM 304 | TUESDAY 6:30p–9:45p

Instructor: Randy Morgan – morgan@studioix.com – 410-961-1969**ADOBE PHOTOSHOP KEYBOARD SHORTCUTS**

App-cuts (application keyboard shortcuts) are used by the pros so they can work efficiently with their software. Applications have tons of shortcuts to assist you with various tasks. Learning which shortcuts to memorize comes with experience, especially when you find yourself doing repetitive tasks. The first shortcuts to learn are the **production shortcuts** – the ones that help you get the job done in less time. The following is a short list of Photoshop production shortcuts...

| RESULT | 🍏 MAC OS | 🪟 WINDOWS |
|--|---|---|
| Hide Panels | Tab | |
| Show/hide Precise Cursors | Caps Lock | |
| Fill with foreground color | Option + Delete | Alt + Backspace |
| Fill with background color | Command + Delete | Control + Backspace |
| Select tools | press shortcut key (B for Brush, L for lasso, Z for zoom, etc.) | |
| Cycle through tools with the same shortcut key | Shift + press shortcut key | |
| Deselect (selection) | Command + D | Control + D |
| Decrease brush size | [(tap or press & hold left bracket) | |
| Increase brush size |] (tap or press & hold right bracket) | |
| Paint a straight line | Click with brush, move cursor, stop & Shift-click | |
| Toggle forward between Standard Screen Mode, Full Screen Mode with Menu Bar, & Full Screen Mode | F | |
| Toggle backward between Standard Screen Mode, Full Screen Mode with Menu Bar, & Full Screen Mode | Shift + F | |
| Zoom In | Command + + (plus) | Control + + (plus) |
| Zoom Out | Command + - (hyphen) | Control + - (hyphen) |
| Access Zoom Tool while using other tools | Command + Spacebar | Control + Spacebar |
| Scroll while zoomed in when using other tools | Spacebar + drag | |
| Fit image in window | Command + 0 (zero) | Control + 0 (zero) |
| 100% View (view 1 pixel of image to 1 pixel of monitor) | Command + Option + 0 (zero) or Command + 1 | Control + Alt + 0 (zero) or Control + 1 |
| Lock transparent pixels on/off | / (slash) | |
| Draw selection or transform from center | Option | Alt |
| Constrain (while dragging) | Shift | |
| Free Transform | Command + T | Control + T |
| Distort (while transforming) | Command | Control |
| Skew (while transforming) | Command + Option | Control + Alt |
| Perspective (while transforming) | Command + Option + Shift | Control + Alt + Shift |
| Apply operation | Return | Enter |
| Cancel operation | Command + . (period) or Esc | Control + . (period) or Esc |
| Change units of measurement | Control-click or right-click rulers | Right-click rulers |
| Show/hide Rulers | Command + R | Control + R |
| Show/hide Guides | Command + ; (semicolon) | Control + ; (semicolon) |
| Show/hide Grid | Command + ' (apostrophe) | Control + ' (apostrophe) |
| Show/hide Extras (selections, guides, paths, etc.) | Command + H | Control + H |

Additional online resources: [Photoshop Help](#) & [Photoshop CC Reference Guide](#)